

IDNS Annual Membership Dues Renewal Form 2024

Name:	
Company Name:	
Mailing Address:	
Email Address:	
Telephone:	Facsimile:
Indicate your Membership Classification in 2024: (See enclosed list of Classifications and Associated Dues)	
IDNS Membership Classification Dues for 2024:	\$
(NS) HST 15% (BN 12863 8616 RT) (on IDNS dues only)	\$
Total Due:	\$
Payment Enclosed:	\$

1. Please Note: The above dues do not include the cost of liability insurance. Professional Liability Insurance is mandatory for all Registered members. Some exceptions do apply. Policyholder members will be receiving insurance renewal forms separately. Such forms will require immediate response.
2. It is the obligation of each member to meet the requirements of his/her membership classification outlined in the Association of Interior Designers of Nova Scotia By-Laws, adopted January 13, 2005: Regulations, NS Reg. 2004-405 dated October 20, 2004 and the Interior Designers Act, SNS 2003c.6 as amended by Justice Administration Amendment (2004) Act, ANS2004c.6s. 11-13 proclaimed in force on October 20, 2004.
3. Please complete the enclosed Required Form for your membership classification.
4. Membership Renewal: To renew your 2024 Membership, the IDNS Annual Membership Dues Renewal Form for 2024 must accompany your dues payment. Please submit this information along with your payment to IDNS. Membership Fees are due on or before January 5, 2024 as per article 80 of the IDNS By-Laws. Failure to submit dues by this time will be interpreted by IDNS as membership termination.

<input type="checkbox"/> Yes, please continue to send me important communications as part of my membership with IDNS. <small>[Initial here]</small> Note that without your consent, we will no longer send you email notices of meetings, seminars, social functions and other association related events and issues.
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Please initial each box according to the information you want to have listed on the IDNS website.		
<input type="checkbox"/> Name and Company Name. <small>[Initial here]</small>	<input type="checkbox"/> Mailing Address. <small>[Initial here]</small>	
<input type="checkbox"/> Telephone Number <small>[Initial here]</small>	<input type="checkbox"/> Email Address <small>[Initial here]</small>	<input type="checkbox"/> Website Address <small>[Initial here]</small>

Member Signature: _____ **Date:** _____
[Sign and date here]

IDNS Annual Membership Dues Renewal Form 2024

Registered Member	IDNS Dues: \$480.00 HST (15% on IDNS Dues): \$ 72.00 Total: \$552.00
Intern Member	IDNS Dues: \$220.00 HST (15% on IDNS Dues): \$ 33.00 Total: \$253.00
Student Member	IDNS Dues: \$25.00 HST (15% on IDNS Dues): \$ 3.75 Total: \$28.75
Allied Member	IDNS Dues: \$220.00 HST (15% on IDNS Dues): \$ 33.00 Total: \$253.00
Inactive Member	IDNS Dues: \$175.00 HST (15% on IDNS Dues): \$ 26.25 Total: \$201.25
Retired Member	IDNS Dues: \$25.00 HST (15% on IDNS Dues): \$ 3.75 Total: \$28.75
Non-Resident Registered Member	IDNS Dues: \$480.00 HST (15% on IDNS Dues): \$ 72.00 Total: \$552.00
Non-Resident Registered Member (Northwest Territories, Nunavut, Prince Edward Island and Yukon)	IDNS Dues: \$480.00 HST (15% on IDNS Dues): \$ 72.00 Total: \$552.00

The Annual IDNS dues for new Registered and new Intern memberships, when joining midway through the year, shall be pro-rated according to the following schedule:

1st Quarter: 100%, 2nd Quarter 75%, 3rd Quarter 50%, 4th Quarter 25% Other classifications: 100% all quarters.

If a member changes categories within 6 months of the billable date, a credit of 50% of their paid IDNS portion of the dues will be applied to the new category dues, less a \$50 processing fee.

All annual dues for all categories are non-refundable. If a member wishes to terminate membership, no refund will be provided.

Methods of Payment:

- Cheque payable to **Interior Designers of Nova Scotia**, PO Box 2042, Central Station, Halifax, NS B3J 2Z1
- Credit Card or Direct Bank Withdrawal please visit our <https://idns.ca/renewalmbformhowtopay/>
- Bank Online E-transfer send to treasurer@idns.ca password *renewal*

PLEASE NOTE - Additional Fees:

- A \$50 fee will be assessed for all cheques returned due to non-sufficient funds.
- To assist with bank charges, a processing fee of 3% will be added to a payment made via a credit card or direct bank withdrawal against any membership fee.

Form Completion Required for Registered Members Only:

1. IDNS Professional Liability Insurance Information

Because professional liability insurance is mandatory for all Registered Members of IDNS, the IDNS Board of Directors requires for its files, proof of coverage. Please complete this form and return it along with your dues payment for 2024. The information below should relate to your current policy, effective at this time.

Please fill in the associated information:

My IDC Insurance Program Policy number is: _____ Certificate number is: _____ Policy Coverage Period is: _____
I have liability coverage with another insurer. Name of insurer is: _____ Policy Number is: _____ Policy Coverage Period is: _____
I am a Registered Member, however, I am exempt from the IDNS Mandatory coverage. Reason: _____ _____ _____

2. Continuing Education Credits

CEU Credits: To maintain a member in good standing, members are responsible to acquire the specified quantity of CEU's based on their Membership Classification and keep track of their CEU's at www.idcec.org. At the end of the three (3) year cycle (2022-2024), IDNS will assess your IDCEC transcript to confirm you have met the requirements to renew your membership. Please submit a printed copy of your IDCEC transcript that indicates your IDCEC CEU summary to date as of December 01, 2023 with your 2024 renewal.

For Registered members, the following are requirements for the 3 year reporting cycle:
 15 IDCEC (incl. 8 classified as HSW) and 15 non-IDCEC

Yes, I've included my IDCEC Unofficial CEU Transcript.

[Initial here]

3. Confirmation of Professional Work Activity

Hours actively engaged in the practice of Interior Design in the past 12 months: _____

Member Signature: _____ **Date:** _____

[Sign and date here]

Form Completion Required for Intern Members Only:

Pursuant to IDNS Regulations and By-Laws, (adopted January 13, 2005), Section "Membership Classes, Qualifications, Right and Limitations." the following information is requested of each Intern Member to maintain his or her membership in good standing.

1. IDNS Professional Liability Insurance Information

An IDNS member who is not a Registered Member is able to obtain professional liability insurance. Please contact the IDC's current insurance provider, LMS ProLink Ltd. 800-480 University Avenue, Toronto, ON, M5G 1V2, tel. (416) 595-7484.

2. Continuing Education Credits

CEU Credits: To maintain a member in good standing, members are responsible to acquire the specified quantity of CEU's based on their Membership Classification and keep track of their CEU's at www.idcec.org. At the end of the three (3) year cycle (2022-2024), IDNS will assess your IDCEC transcript to confirm you have met the requirements to renew your membership. Please submit a printed copy of your IDCEC transcript each year that indicates your IDCEC CEU summary to date as of December 01, 2023 with your 2024 renewal.

For Intern Members, the following are requirements for the 3 year reporting cycle:

5 IDCEC (all five (5) classified as HSW) and 15 non-IDCEC

[] **Yes, I've included my IDCEC Unofficial CEU Transcript.**

[Initial here]

3. Confirmation of Professional Work Activity

Hours actively engaged in the practice of Interior Design in the past 12 months: _____

4. Supervision

Working under the supervision of the following individual and/or company: _____

5. CIDQ Registration

An Intern Member is obligated to successfully write the examination administered by the Council for Interior Design Qualification (CIDQ) before the individual can apply as a Registered member of IDNS. Sections 15 through 17 of the Interior Designers Regulations (<http://www.gov.ns.ca/just/regulations/regs/intdregs.htm>) outline the applicable steps and timeframes by which the Intern member is required to fulfill the appropriate work experience and to successfully complete the CIDQ examination.

Date Registered with CIDQ: _____

Date by which the CIDQ examination must be completed: _____

Member Signature: _____ **Date:** _____

[Sign and date here]