



## GENERAL MEMBERSHIP MEETING MINUTES

**DATE:** Wednesday, September 26, 2018

**TIME:** 11:00 to 12:00  
(CEU after 12:00pm to 1:00pm)

**LOCATION:** 1801 Hollis Street, 14<sup>th</sup> Floor  
Lunch and CEUs provided

**MEETING #:** 02-2018

**Present:**

Lori Ryan  
Shannon Murray  
Lori Arnold  
Laura O'Reilly  
Victoria MacQuarrie  
Kylie Mosher  
Tracy Playford  
Allison Bernard  
John DeWolf  
Charlene Conrad  
Heather Corrigan  
Dede Hiscock  
Karen Deveau  
Dawn MacLachlan  
Nicole LeBlanc  
Ashley Elliott  
Kelly Moore  
Melissa Cummings

Note: If you disagree with any of the information contained herein, please advise Secretary immediately.

At 11:00 a.m. the meeting was called to order.

**CONFIRMATION OF QUORUM** - Quorum was met.

**Call to Order** – Heather Robertson Corrigan, President

### 1.0 Additions and Approval of Agenda

- 1.1 Additions or Deletions:
- 1.2 Motion to Approve: Heather
- 1.3 Seconded by: Lori R.
- 1.4 Majority in favor
- 1.5 Motion carried

## **2.0 Review and Approval of Previous Minutes**

### **2.1 from June 28, 2018**

- 2.1.1** Additions or Deletions: None
- 2.1.2** Motion to Approve: Lori R.
- 2.1.3** Seconded by: Heather
- 2.1.4** Majority in favor
- 2.1.5** Motion carried

## **3.0 Business arising from the Minutes**

- 3.1** Members are reminded that they must carry liability insurance after retirement.
- 3.2** Website to be redone, will send John D. a proposal.

## **4.0 Director's Reports**

### **4.1 President – Heather Robertson Corrigan**

- 4.1.1** Allison Bernard taking over Treasurer position from Lori A.

### **4.2 Vice President – Shannon Murray**

- 4.2.1** Working on cloud based system for documents and securing admin position for the board.

### **4.3 Past President – Lori Arnold**

- 4.3.1** Nothing to report.

### **4.4 Treasurer – Allison Bernard**

- 4.4.1** Required to submit signature to bank for cheques.

### **4.5 Secretary – Stephanie Black**

- 4.5.1** Not present.
- 4.5.2** To send list of AGM attendees to membership for CEU credit.

### **4.6 CE Director – Nikki Steele**

- 4.6.1** Not present.
- 4.6.2** CEU being planned for Shaw and with Ven Rez.

### **4.7 Membership – Lori Ryan**

- 4.7.1** Two new members introduced.

### **4.8 Registrar – Kylie Mosher**

- 4.8.1** End of three year CEU cycle, members to contact membership or registrar if have credits missing.

### **4.9 IDC Director- Fran Underwood**

- 4.9.1** Not present.
- 4.9.2** Dues will be collected for IDC, but is optional.

### **4.10 Public Member – Jennifer MacNeill**

- 4.10.1** Nothing to report.

## **5.0 New Business and Committees**

- 5.1** PR committee to run brainstorming session at next general meeting to discuss desired messaging.
- 5.2** Members to be mindful of legislation and FARPA.

## **6.0 2018 Dates to Remember**

- 6.1** IDNS General Membership Meeting: November 21. Passion Floors to host.

**7.0 ADJOURNMENT**

- .1 Motion to Adjourn: Lori R.