



## GENERAL MEMBERSHIP MEETING MINUTES

**DATE:** Thursday, June 28, 2018  
**TIME:** 12:00 to 1:00  
(CEU before 11:00am to 12:00 noon, and CEU after 1:00 to 2:00)  
**LOCATION:** Atlantic Business Interiors, Troop Ave, Burnside Industrial Park  
Lunch and CEUs provided  
**MEETING #:** 01-2018

**Present:**

Heather Corrigan  
Lori Ryan  
Kelly Moore  
Shannon Murray  
Lori Arnold  
D'Arcy Dennehy  
Alberto Bernardelli  
Allison Bernard  
Dede Hiscock  
Denise Stevenson  
Tracy Playford  
Kara MacGregor  
Nikki Steele  
Kylie Mosher  
Pauline Mattinson-White  
Charlene Conran  
Gina Sampson  
Laura O'Reilly  
Dawn MacLachlan  
John deWolf  
Jennifer MacNeill  
Ghufran Showail  
Karen Deveau  
Victoria MacQuarrie

Note: If you disagree with any of the information contained herein, please advise Secretary immediately.

At 12:00 p.m. the meeting was called to order.

**CONFIRMATION OF QUORUM** - Quorum was met.

**Call to Order** – Heather Robertson Corrigan, President

## **1.0 Additions and Approval of Agenda**

- 1.1 Additions or Deletions:
- 1.2 Motion to Approve: Kylie
- 1.3 Seconded by: Charlene
- 1.4 Majority in favor
- 1.5 Motion carried

## **2.0 Review and Approval of Previous Minutes**

### **2.1 from November 15, 2017**

- 2.1.1 Additions or Deletions: None
- 2.1.2 Motion to Approve: Lori R.
- 2.1.3 Seconded by: Karen
- 2.1.4 Majority in favor
- 2.1.5 Motion carried

## **3.0 Business arising from the Minutes**

- 3.1 Introduction of guests John deWolf and Ghufraan Showail
- 3.2 2018/2019 budget presented by Lori A.
  - 3.1.1 Budget is unbalanced as expenses from 2017 carried through to 2018 (ex: legal expenses). Meetings + AGM money wasn't used last year so still in account.
  - 3.1.2 Initiatives within budget include record-keeping (cloud based service), CIDQ revenue and CEU revenue.
  - 3.1.3 Lori A. confirmed we can approve budget that's unbalanced.
  - 3.1.4 Lori A. to amend budget to confirm the amount carried over from 2017.
  - 3.1.5 Motion to approve 2018/2019 budget: Lori A.
  - 3.1.6 Seconded by: Charlene
  - 3.1.7 Motion to add line item to show budget as balanced: Dede
  - 3.1.8 Amendment seconded by: Kelly
  - 3.1.9 Majority in favor
  - 3.1.10 Motion carried

## **4.0 Director's Reports**

### **4.1 President – Heather Robertson Corrigan**

- 4.1.1 President's gathering in Toronto on September 19. Heather unable to go, Shannon to go in her place.

### **4.2 Vice President – Shannon Murray**

- 4.2.1 Social event in early 2019. Potential ideas include a silent auction, wine pairing.
- 4.2.2 A call for more members to join the PR Committee. Will need to plan further initiatives.

### **4.3 Past President – Lori Arnold**

- 4.3.1 Nothing to report.

### **4.4 Treasurer – Lori Arnold**

- 4.4.1 Nothing to report.

### **4.5 Secretary – Stephanie Black**

- 4.5.1 Nothing to report.

### **4.6 CE Director – Nikki Steele**

- 4.6.1 Looking to organize more CEUs, including Ven-Rez visit and door hardware.

### **4.7 Membership – Lori Ryan**

- 4.7.1 Presentation of IDNS seal & certificate to Allison.

**4.8 Registrar – Kylie Mosher**  
4.8.1 Last year of CEU cycle.

**4.9 IDC Director- Fran Underwood**  
4.9.1 Not present.

**4.10 Public Member – Jennifer MacNeill**  
4.10.1 Nothing to report.

## **5.0 New Business and Committees**

**5.1 Goals as established by the IDNS Board for 2018**  
5.1.1 Host an industry event possibly in cooperation with NSAA - Events committee to meet with them.  
5.1.2 Establish “File Cloud” for hosting IDNS file storage, emails, website & registration and renewal.  
5.1.3 Engage part-time administrative assistance to support IDNS activities.  
5.1.4 Financial stability by covering cost of running the Association supported by membership dues.

**5.2 Canadian Free Trade Agreement Meeting**  
5.2.1 Kylie and Kara attended the meeting discussing compliance and new legislation within Nova Scotia. Kara explained how it affects IDNS. There is no draft legislation as of yet.

**5.3 NS TIR Standing Offer to be released - Kylie to send.**

## **6.0 2018 Dates to Remember**

.1 IDNS General Membership Meeting: September 26. AWMAC to host.  
.2 IDNS General Membership Meeting: November 21. Passion Floors to host.  
.3 IDC Design Symposium – September 17 to 19, 2018

## **7.0 ADJOURNMENT**

.1 Motion to Adjourn: Lori R.