



IDNS BOARD MEETING MINUTES

Date: 04 April 2018
Time: 12:00pm – 1:00pm
Location: MAC Interior Design, 1679 Bedford Row

MEETING #: 2-2018

Present:

Heather Corrigan, President
Lori Arnold, Treasurer
Lori Ryan, Membership Director
Dawn Maclachlan, Past CE Director
Nikki Steele, CE Director
Kylie Mosher, Registrar
Emma Woodhull, Past Secretary
Stephanie Black, Secretary
Jennifer MacNeill, Public Member
Fran Underwood, IDC Director

Regrets:

Kara MacGregor, IDC Director
Shannon Murray, Vice President

Note: If you disagree with any of the information contained herein, please advise Secretary immediately.

At 12:00 pm the meeting was called to order.

CONFIRMATION OF QUORUM - Quorum was met.

Call to Order- Heather Corrigan, President

1.0 REVIEW OF AGENDA

- 1.1 Additions and Deletions: None
- 1.2 Motion to approve: Lori A.
- 1.3 Seconded: Lori R.
- 1.4 Majority in favor
- 1.5 Motion Carried

2.0 APPROVAL OF MINUTES from February 28, 2017 meeting.

- 2.1 Additions & Deletions: None
- 2.2 Motion to accept minutes from meeting 28 February 2018: Lori A.
- 2.3 Seconded by: Nikki
- 2.4 Majority in Favor
- 2.5 Motion Carried

3.0 New Business

3.1 Introductions of the Board Members & Board Orientation

3.2 Goals for 2018

- .1 Noted that documents should be updated as the year progresses.

3.3 Review of AGM activities

- .1 Thank you to Forbo for sponsoring cheese.

4.0 Director's Reports

4.1 General: Possible visit to the Ven-Rez plant in Shelbourne with possibility of CEU attached. Nikki to look into.

4.2 President

Nothing to report

4.3 Vice President

Not present

4.3 Treasurer – Lori Arnold

- .1 Will need an additional person to sign cheques – should be Shannon.
- .2 Requested conversation/input on budget, Lori A. will redistribute
- .3 Motion to approve 2018 budget: Lori A.
 - Seconded: Fran
 - Majority in favor
 - Motion carried
- .4 Lori to look into insurance options if members don't want to go through IDC.
- .5 CEUs would go through provincial association if members no longer members of IDC.

4.4 Secretary – Stephanie Black

Nothing to report

4.5 CE Director – Nikki Steele

- .1 Building Code course is sold out, 50 attendees with 12 on a waiting list.
 - should plan to provide a second course in the next month, dependent on speaker's availability.
- .2 Dawn to make certificates for both sessions.
- .3 Gross profit of \$2400. Cost of room was \$287.50.
- .4 Humanscale expressed interest in being involved in future events – to be discussed.

4.6 Membership – Lori Ryan

- .1 New intern member, Victoria MacQuarrie to be added to website.

4.7 Registrar – Kylie Mosher

Nothing to report

4.8 IDC – Fran Underwood

- .1 IDC board will change to a nationally elected board this year. They are currently looking for nominations. Board will be elected before IDC conference September 16.
- .2 Kara MacGregor's name put forth as possible candidate for nomination.
- .3 Fran to present follow up at general membership meeting.
- .4 IDNS IDC Director will report to the new IDC board member for any provincial issues.
- .5 IDC moved to King Street office.

4.9 Public Member – Jennifer MacNeill

Nothing to report

5.0 DATES TO REMEMBER

April 13th – Building Code CEU

May 16th – General Meeting, Heather to confirm location

May 26th – World Interiors Day

June 27th – Board Meeting

Sept. 16-19 – IDC conference

6.0 ADJOURNMENT

- .1 Motion to adjourn: Dawn
- .2 Seconded by: Emma
- .3 Meeting Adjourned.